LFS|US Council Meeting

9th of January, 2023 // 5:00 PM // Michael Kingsmill Forum (Room 4301)

# **MEETING CALLED TO ORDER AT 5:08 PM**

* Adoption of the previous agenda by Kaitlin, seconded by Ira
* Adoption of today’s agenda by Sarah , seconded by Ayasha
* LFS|US would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded territory of the Musqueam people.

# **ATTENDEES**

#### EXECUTIVE COUNCILLORS

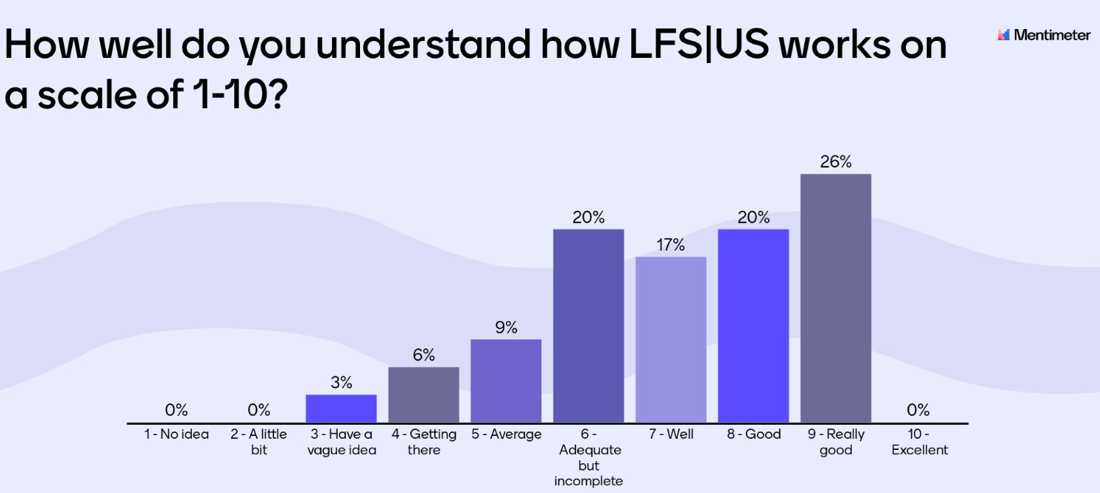
|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Alisha Temirova**  President  (she/her/hers) | P | **Jade Permata**  VP Academic  (she/her/hers) | P | **Wyat Leung**  VP Administration  (he/him/his) | P | **Della Hamzah**  VP Communications  (she/her/hers) | P |
| **Sofia Faugno**  VP External  (she/her/hers) | P | **Tina Liu**  VP Finance  (she/her/hers) | P | **Jenny Kim**  VP Internal  (she/her/hers) | P | **Colette Kimura**  VP Student Life  (She/Her/Hers) | P |
| **Sondra Holleran**  VP Engagement  (she/her/hers) | P | **Melissa Marthias**  Senior Advisor  (she/her/hers) | P | **Cissy Zhang**  AMS Representative  (she/her/hers) | E | **Vivian Li**  Student Senator  (she/her/hers) | P |

#### COUNCILLORS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Portfolio** | | | | **Administration Portfolio** | | | |
| **Levina Ira**  AVP Academic  (she/her/hers) | P | **Lucy Macdonell**  APBI Representative  (she/her/hers) | E | **Vincy Chuy Luo**  Lounge & Apparel Coordinator  (she/her/hers) | p | **Annie Yin**  Governance Coordinator  (she/they) | P |
| **Emily Ho**  HEWE Coordinator  (she/her/hers) | P | **Kaitlin Wong**  FNH Representative  (she/her/hers) | P | **Engagement Portfolio** | | | |
| **Sophie Co**  HEWE Coordinator  (she/her/hers) | E | **Sylvia Fernandez**  GRS Representative  (she/her/hers) | P | **Nelson Fang**  AVP Engagement  (he/him/his) | P | **Vani Leung**  EDI Coordinator  (she/her/hers) | E |
| **Hannah Takasaki**  HEWE Coordinator  (she/her/hers) | E | **Chang Che**  FRE Representative  (he/him/his) | P | **Soyoung Jung**  Sustainability Coordinator  (she/her/hers) | P | **Lindsay Ilkay**  EDI Coordinator  (she/her/hers) | E |
|  |  |  |  | **Cynthia Agata Limantono**  Sustainability Coordinator  (she/her/hers) | P | **Ciarin Wrightson**  WND Manager  (he/they) | p |
| **Communications Portfolio** | | | |  |  | **Macy Chen**  WND Assistant Manager  (she/her/hers) | p |
| **Clair Wang**  AVP Communications  (she/her/hers) | P | **Winnie Ng**  Social Media Coordinator  (she/her/hers) | P | **Internal Portfolio** | | | |
| **Gayathri Sudeer**  Graphic Designer  (she/they) | P | **Hannah Reyes**  Social Media Coordinator  (she/her/hers) | P | **Pragti Varshney**  AVP Internal  (she/her/hers) | P | **Prudence Hung**  Graduation Coordinator  (she/her/hers) | P |
| **Masa Kono**  Graphic Designer  (he/him/his) | P | **Kalina Yu**  Social Media Coordinator  (she/her/hers) | P | **Elly Mok**  Graduation Coordinator  (she/her/hers) | P | **Amanda Xiao**  First Year Representative  (she/her/hers) | P |
| **Yu Xuan Ong**  Graphic Designer  (she/her/hers) | P | **Fatima Syahdella**  Webmaster  (she/her/hers) | A | **Ardelia Tjandra**  First Year Representative  (she/her/hers) | P | **Claire Chen**  First Year Councilor  (she/her/hers) | A |
| **Sarah Pham**  Photographer  (she/her/hers) | P | **Emily Wong**  Photographer  (she/her/hers) | P | **Rachel Lai**  First Year Councilor  (she/her/hers) | A | **Joyce Lau**  First Year Councilor  (she/her/hers) | A |
| **Finance Portfolio** | | | | **Jason Lin**  First Year Councilor  (he/him/his) | P | **Justin Wibowo**  First Year Councilor  (he/him/his) | P |
| **Nadya Rei**  AVP Finance  (she/her/hers) | P | **Erin Kim**  Finance Coordinator  (she/her/hers) | P | **Esther Lin**  First Year Councilor  (she/her/hers) | E | **Jasmine Lam**  First Year Councilor  (she/her/hers) | **A** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **External Portfolio** | | | | **Student Life Portfolio** | | | |
| **Sara Escalante Fonseca**  AVP External  (she/her/hers) | P | **Rachel Fong**  Partnerships & Student Benefits Coordinator  (she/her/hers) | P | **Mandy Liu**  AVP Student Life [Annual Events]  (she/her/hers) | E | **Louistrycia Kho**  AVP Student Life [Socials]  (she/her/hers) | E |
| **Minal Nijhawan**  Case Competition Coordinator  (she/her/hers) | P | **Nikita Chanana**  Partnerships & Student Benefits Coordinator  (she/her/hers) | E | **Mohammad Ali**  LFS Gala Coordinator  (he/him/his) | P | **Wing Cheong**  Social Coordinator  (she/her/hers) | P |
| **Vanessa Arianto**  Case Competition Coordinator  (she/her/hers) | P | **Christella Khosasih**  Partnerships & Student Benefits Coordinator  (she/her/hers) | P | **Manny Mangat**  LFS Gala Coordinator  (she/her/hers) | E | **Nikita Li**  Social Coordinator  (she/her/hers) | A |
| **Payal Parti**  Case Competition Coordinator  (she/her/hers) | P | **May Wilsdon**  Partnerships & Student Benefits Coordinator  (she/her/hers) | P | **Trish Ma**  LFS Week Coordinator  (she/her/hers) | E | **Alex Shen**  Athletic Coordinator  (he/him/his) | P |
|  |  |  |  | **Beth Downie**  LFS Week Coordinator  (she/her/hers) | P | **Ayasha Santoso**  Athletic Coordinator  (she/her/hers) | P |

**PRESENTATIONS**

* Policies and Reminders
  + [**https://www.canva.com/design/DAFXKeUto\_Y/yRwna8ziTOvufvMBAtweoQ/view?utm\_content=DAFXKeUto\_Y&utm\_campaign=designshare&utm\_medium=link2&utm\_source=sharebutton**](https://www.canva.com/design/DAFXKeUto_Y/yRwna8ziTOvufvMBAtweoQ/view?utm_content=DAFXKeUto_Y&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton)
  + 
* Finance
  + How to get reimbursed & Finance recap for term 1

<https://drive.google.com/file/d/1ceahOFMlFXA83q4P0p9TqGRA4dXXsBMv/view?usp=sharing>

* + Credit Card Usage:
    - according to the new policies on the credit card, I will not be able to provide credit card information to other individuals. In this case, please provide a **list/excel of items + quantity + links** to purchase to my teams "**tina6iu**" message or email at "[**lfsus.vpfinance@gmail.com**](mailto:lfsus.vpfinance@gmail.com)". Thanks everyone!

**UPDATES**

* **President**
  + Evangelos group photos deadline extended to Feb 28
  + Student Leadership Conference happening Jan 21
    - Check teams posts for more information.
  + Upcoming dates
    - Jan 16 Thilini Professional Development Workshop
    - Jan 23 (maybe) UBC Student Consultation Campus Vision 2050
    - March 27 AGM
* **VP Academic**
  + **HEWE**
    - Connecting with hewe in other undergrad societies to plan out interfaculty mental health week right now
  + **Program Reps**
    - Planning our Career Series! First event will be week of Jan 30th – stay tuned for that :)
* **VP Administration** 
  + Reminder that everyone has one free pass for absences in term 2.
  + **Lounge & Apparel**
    - AMS Payment issues -> Delay in crewneck and hoodie delivery
    - Restocking of LFS hoodies occurring
  + **Governance** – no updates
* **VP Communications**
  + **Communication Request Form** --> Any promotion you would like the communications portfolio to create graphics or market for.. [FILL IN THIS FORM](https://ubcca.sharepoint.com/:f:/t/ubcst-gr-LFSUS/Ehga0gpbeLBPuWHGRCWlvK8BhMSQkoX8OgYqosx5QW7_NA?e=rGu2dR) and send it to us 2 weeks in advanced!!!!
  + **LFS|US X Newslettuce** --> If you want to have your event up on Newslettuce, click this [link](https://ubcca.sharepoint.com/:w:/t/ubcst-gr-LFSUS/EZBwxdEMeJtIskgByHwnsQwBzT_4MJqhuyk59JJ9JKl9pA?e=JDtfT6) and follow the instructions.
  + **Upcoming:**
    - Pinned post of all of our lfs|us insta accounts (today)
    - Subcomm hiring promotion (next couple of days)
    - WND promotion graphic (Send in request form)
    - Grants & Subsidies stories (next week)
    - LFS week (Jan 15)
* **VP Engagement**
  + Getting marketing materials prepared for Term 2 Subcommittee Volunteer Recruitment! If you’re interested in joining a subcommittee the application period will be Jan 14-Jan 20th, we will have the application form on our website, Instagram, and Facebook, as well as in-person boothing at AMS Clubs Week in the Nest 9 am-5 pm Jan 19 and Jan 20
  + Please tell your friends, and consider joining yourself if you want a low-time commitment way to get involved with EDI and Sustainability initiatives
  + **EDI**
    - Weekly meetings for interfaculty BIPOC Community Market, will happen first week of February date still TBD
  + **Sustainability**
    - Subcommittee meetings starting this week
    - Hiring more subcommittee members from 19-20 January during AMS clubs day
    - Continuing event planning for networking workshop in February
  + **WND**
    - WND x FYC collab next week
    - We might potentially have 6 WND dinners this semester as well which (Potential for 7)
* **VP External** 
  + Please note that results from sponsorship forms are not guaranteed. Not all requests may result in a sponsorship.
  + **Clubs**
    - No updates
  + **Case Competition**
    - No updates
  + **Partnerships & Student Benefits**
    - For partnerships, just a note: If you are filling out a request, even if it is in advance we cannot guarantee that we can fulfill this request. We will create a team's chat to confirm or deny the request as soon as possible.
      * We do our best to accept all requests!
      * If we cannot fulfill a request, you may still reach out to us if you would like contact info for Reggie Rewards partnership companies
* **VP Finance**
  + Grants & Subsidies reopen Jan.16
  + Full Financial Report for term 1 will be finalized by end of this week and will be published on our website for all access
* **VP Internal**
  + Council social date preference poll
    - <https://app.sli.do/event/6q1bLKo7QjCamsQZkTCJMs/embed/polls/0b0abee2-9b71-4e5a-9ac4-eaf568db8ad2>
    - More information to come next meeting!
  + **First Year Committee**
    - Currently working on WND and will finish the comms form by tomorrow.
  + **Graduation Coordinator**
    - Grad photos are now extended to Feb 28th
* **VP Student Life** 
  + Interfaculty Cup Reminder: Come out to the next event! (Run by SUS)
    - ***PLEASE*** drop off donations for the Food Drive!!!!!
  + **Annual Events**
    - **Gala:** 
      * Save the Date: **Friday, March 10, 2023!!!**
      * More information to come
    - **LFS Week:** 
      * LFS WEEK!!!!! Jan 23-27 (GIVEAWAYS !!!!!)
      * Monday: Coffee and Donut Day in Agora
      * Tuesday: UBC Pilates Session
      * Wednesday: LFS Farmer’s Market
      * Thursday: Movie Night
      * Friday: Self Care Packages
  + **Socials**
    - **Soco:** 
      * Started planning the Carnival!
        + Selecting games, prizes, food, etc.
      * Potential date: April 7, 3-6 pm
    - **Athletics:** 
      * Planning February FUS x LFSUS Soccer Game
* **Senior Advisor**
  + LFS Firsts Co-Chair Hiring!
    - Check Instagram for more details!
* **AMS Representative** 
  + No Updates
* **Student Senator**
  + No Updates

**ACTION ITEMS**

# **MEETING ADJOURNMENT AT 5:57 PM**